

Northern Lancaster County Regional Police Commission
MEETING MINUTES
September 11, 2014
7:00 PM

The Northern Lancaster County Regional Police Commission met on a regularly scheduled meeting date of September 11, 2014, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Sunshine Law.

Commission members present were David Kramer, Keith Martin, Travis Rohrer and Timothy Lausch. Members Ronald Krause, and Anthony Chivinski were absent.

Others present: Leisey, Clay Township Manager, David Kratzer, Penn Township Manager, Lieutenant George Pappas, Rebecca Borne Administrative Assistant of the NLCRPD, Joseph Rudolf, Dilworth Paxson, LLP and Mr. Lou Katz, Clay Township resident.

David Kramer called the meeting to order at 7:02 pm.

Executive Session

The Commission entered into session at 7:03pm to discuss personnel matters. The Commission returned to the normal Business Items at 7:55pm.

Business Items

1. Termination of Employee

Travis Rohrer made a motion to terminate the employment of Police Officer Timothy Heuston for neglect or violation of his official duties and conduct unbecoming of an Officer. Timothy Lausch seconded the motion to terminate the employee, effective immediately. * The motion was unanimously approved.

2. Approval of Minutes

Travis Rohrer made a motion, seconded by Keith Martin to approve the minutes from the August meeting as printed in the agenda. * The motion was unanimously approved

3. Approval to Pay Bills

Timothy Lausch made a motion, seconded by Travis Rohrer to approve payment of Invoices identified in the amount of \$81,819.96. *The motion was unanimously approved.

4. Chiefs Report

Lieutenant Pappas reviewed the August Chiefs report with the Commission. Township distributions for August were Penn Township 42%, Warwick Township 47% and Clay Township 11%. The Department participated in several Community events in August including National Night Out, the ALS Ice Bucket Challenge, Back To School activities and media reports.

A complete copy of the Chiefs report can be viewed at www.nlcrpd.org.

5. 2015 Preliminary Budget

The Commission was provided with a Preliminary Draft of the 2015 Budget, the Commission expressed its interest in a Budget Workshop before the next meeting on October 9, 2014. This meeting will begin at 6pm on October 9, 2014. No action required.

6. 2015 Minimum Municipal Obligation

The Commission reviewed the 2015 Minimum Municipal Obligation (MMO) worksheet that was submitted to the Agency actuary. Timothy Lausch made a motion, seconded by Travis Rohrer to approve the 2015 MMO Worksheet. *The motion was unanimously approved.

7. Authorization for Evaluation of Department Management

The position of Chief of Police and Lieutenant are not governed by the agency Collective Bargaining Agreement therefore a yearly evaluation is conducted by members of the Commission. The Commission agreed to begin this process for budgetary finalization. No action required.

Other Business

No other business was presented to the Commission.

Adjournment

Keith Martin made a motion, seconded by Timothy Lausch to adjourn the meeting at 8:05pm. *The motion was unanimously approved.

Northern Lancaster County Regional Police
Commission

Keith Martin, Secretary