

Northern Lancaster County Regional Police Commission  
MEETING MINUTES  
October 9, 2014  
7:00 PM

The Northern Lancaster County Regional Police Commission met on a regularly scheduled meeting date of October 9, 2014, at the Clay Township Municipal Office, 870 Durlach Road, Stevens, Pennsylvania, at a time and place duly established to hold such a meeting, and advertised and posted in accordance with the Sunshine Law.

Commission members present were David Kramer, Keith Martin, Travis Rohrer, Ronald Krause, and Anthony Chivinski. Timothy Lausch was absent.

Others present: Bruce Leisey, Clay Township Manager, David Kratzer, Penn Township Manager, Daniel Zimmerman, Warwick Township Manager, David Steffen, Chief of Police and Rebecca Borne Administrative Assistant of the NLCRPD. Mr. Lou Katz, Clay Township resident, Officer Ryan Sweigart and his family and friends.

David Kramer called the meeting to order at 7:03 pm.

**Budget Workshop**

The Commission held its Budget Workshop at 6pm and discussed changes and notes for the finalization of the 2015 Budget to take place at the November 13, 2014 regular meeting. This meeting was advertised, there was no attendance from the public.

Officer Sweigart was sworn-in by Commissioner Kramer. Officer Sweigart's wife and children were in attendance.

**Business Items**

1. Approval of Minutes

Travis Rohrer made a motion, seconded by Ronald Krause to approve the minutes from the September meeting as printed in the agenda. \* The motion was unanimously approved

2. Approval to Pay Bills

Anthony Chivinski made a motion, seconded by Keith Martin to approve payment of Invoices identified in the amount of \$25,646.12. \*The motion was unanimously approved.

3. Chiefs Report

Chief Steffen reviewed his report with the Commission. Township distributions for September were Penn Township 36%, Warwick Township 41% and Clay Township 22%. The Department is actively involved in the homicide investigation as which the Clay Township percentage of time will be increased for a situationally driven period.

A complete copy of the Chiefs report can be viewed at [www.nlcrpd.org](http://www.nlcrpd.org).

4. Resolution 10-09-14-01 & 10-09-14-02, Pension Plan definition of “Spouse”

The Department was presented with the Resolutions to update the definition of the term “spouse” for use within the Uniform and Non-Uniform Pension Plan Documents.

Anthony Chivinski made a motion, seconded by Keith Martin to approve the Resolutions. \*The motion was unanimously approved.

5. 2015 Preliminary Budget

The Commission was provided with a Preliminary Draft (#3) of the 2015 Budget, the Commission held its Budget Workshop at 6pm and discussed the budget line items in detail and offered their comments and suggestions for changes. The Final Budget will be presented to the Commission at the November meeting. No action required.

**Other Business**

No other business was presented to the Commission.

**Adjournment**

Anthony Chivinski made a motion, seconded by Travis Rohrer to adjourn the meeting at 7:27pm. \*The motion was unanimously approved.

Northern Lancaster County Regional Police  
Commission

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Keith Martin, Secretary